

Carteret County Parks and Recreation Picnic Shelter Reservations

**Please note – picnic shelter reservations can also be made and paid for on CCP&R website at <http://ccpr.recdesk.com>

Name of Park/Shelter: _____

Name of Event: _____

Name of Individual/Organization Sponsoring Event: _____

Point of Contact Name: _____

Mailing Address: _____

Telephone Number: (Day): _____ (Evening): _____

E-Mail Address: _____

Approximate Number of Participants:
Adults _____ Children _____

Date Requested: _____ (request is subject to space availability)

Please check time frame(s) requested:

		Rental Fee	
	8:00 am – 12:00 pm	\$25 fee	\$
	12:30 pm – 4:30 pm	\$25 fee	\$
	5:00 pm – 9:00 pm	\$25 fee	\$
		Total Amount Due	\$
		Total Amount Enclosed	\$

Provide any specifics regarding the event; i.e., carnival; pet show; ball games; request for any special provisions, etc.

Use of Play lot or Fields:

Please return completed form with full payment to:

Carteret County Parks and Recreation
1702 Live Oak Street, Suite 300
Beaufort, NC 28516

For more information: 252.808.3301

For office use only: Date application received: _____ Amount Paid: _____